

## INSPECTOR'S REPORT BOOK.

School No. \_\_\_\_\_ At \_\_\_\_\_

Date of Visit \_\_\_\_\_ / \_\_\_\_\_ / 19 \_\_\_\_\_ Time spent, from \_\_\_\_\_ to \_\_\_\_\_

Inspector of Schools.

I. 624/4.41.—4333.

Handles to better purpose than at my previous visit. Record studies are neat and purposeful. Weaknesses in reading, spelling and writing are noted in grades 3-4 and are traceable to inadequate ground work in grades 1-2. It is necessary for the middle and junior school to do more work in spelling and phonics and the young mothers will need much help in infant school method and practice. Number work of grades 1-2 is at a better level and much useful exercising is done in the concrete. Singing is sweet and some theory is given. Generally, this is an industrious school.

4a As at previous visit.

5 Discipline is smooth and well controlled and a very good relationship exists between teachers and pupils.

6 Residence occupied by head teacher.

7 W. W. R. Garratt. (38115) H. T.

## INSPECTOR'S REPORT BOOK.

School No. 39 At Bullarook.

Date of Visit 21 / 10 / 1958 Time spent, from \_\_\_\_\_ to \_\_\_\_\_

Inspector of Schools.

I. 624/4.41.—4333.

Annual Inspection: Present 24/28.

1 Grounds.

Fencing is fairly effective: the road frontages need attention. An area of cement blocks has been laid for assemblies. Paths are gravelled. Considering the flat nature of the site drainage is satisfactory. Cypress trees planted along boundary lines are doing well; further plantings should be attempted. An additional play-unit has been installed.

Toilets are connected to septic tank and are kept in a sanitary state.

2 Buildings, furniture, records.

The school has been re-blocked, re-floored and fitted with a new porch. Paying, both inside and out, is becoming urgent. Lighting and heating are good. Kar and attractive window curtains have been hung and room decoration is very attractive indeed. School material is stored neatly and methodically to give the room an attractive and business-like appearance.

Children could be encouraged to decorate the room with foliage and flowers: there are some pot plants.

Samples of pupils' work are posted to offset the drab nature of the walls. Equipment is very liberal.

The library is being improved steadily: this year the maximum grant has been applied for. Cataloguing, though not quite complete, is well advanced and the reference section of the library is being developed to permit children to do their own reference work.

Records and accounts are in order.

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Inspector of Schools.

I. 624/4.41.—1333.

3. Organization:

All grades are represented in a net enrollment of 28 pupils. Classification is approved but there are 2 accelerates in the middle department that may not be ready for promotion; they will be watched at the end of the year. Progress tests and head teacher's report are managed thoughtfully. A sewing mistress attends each afternoon: she is doing satisfactorily with the general teaching of Grades 1 and 2 and her instruction in sewing for girls is very good.

Blackboard preparation could be more ambitious for the upper grades. The work program is in excellent detail and the time table is appropriate. School routines are well organized.

4. Instruction:

Despite a change of teachers after term 1 the attainments of pupils are of a very good average. Teaching has been very well sustained.

There are no particular weaknesses in arithmetic in any grade but the drills that are being given should be continued to strengthen pupil confidence.

In the English group the middle grades are not strong in spelling, reading and writing. The head teacher is aware of this and he is working purposefully to strengthen these 3 important studies.

The fifth and six grades are well forward in reading, composition, spelling and grammar. The infant grades too, have made a promising start in basic subjects.

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Inspector of Schools.

I. 624/4.41.—4833.

I am pleased with the quality of recorded work in social studies, health and nature. Expressive illustration has been made possible by the uplift in art: some of the senior pupils have very creditable art folios. Handwork is organized. Music is taught very thoroughly and children's voices in song are improving.

Generally the school is in a healthy state: if the purposeful instruction observed during my visit is maintained a very good year's work will result.

4a There is a penny bank, an active social service league and affiliation with Y.S.S. N.S.

5 Both discipline and tone are very good indeed.

6 Residence occupied by h. & s.

7 W. J. W. Clark (42916) H.T.

## INSPECTOR'S REPORT BOOK.

School No. 39 At Bullbrook.

Date of Visit 27 / 8 / 1959 Time spent, from \_\_\_\_\_ to \_\_\_\_\_

Easton Inspector of Schools.

I.624/4.41.-4833.

Annual Inspection. Percent. 23/24.

1 Grounds

Very much as at inspection of 21/10/58. They are not very enticing in appearance but plans are formulated for their improvement.

2 Buildings, furniture, records.

The exterior is in good condition but the interior is drab and smoky grimed. Dust from the upper walls will brush off. The installation of the "Warm Ray" stove appears unsafe to me and the head teacher will inform Public Works Inspector of the extreme heat that radiates from smoke-funnel that leads up along a wall. Cleaning and maintenance duties are paid attention and a true account is kept of funds.

The class room is neat, orderly and work-man-like. Decoration includes curtains, fresh flowers, pictures and charts. Furniture is kept in good repair. There is a satisfactory range of equipment. The library is a very good one: it caters for all grades. The reference material has been catalogued in a business-like way and the full subsidy has been used on replacements. The film strip library is organized. Records & accounts are in order.

3 Organization.

The net enrolment of 24 pupils does not justify the employment of a sewing mistress, but this decline could be temporary and, in my opinion, her services should be continued for

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Inspector of Schools.

I.624/4.41.-4833.

Term 3: at the outset of 1960 school year the head teacher will report on enrolments and future of sewing mistress.

His inspection is approved. Progress being so well managed but the head teacher should indicate in his report the measures he proposes to overcome weaknesses. The work program is prepared in splendid detail for weekly arrangements. In the forecast of courses for the year I prefer the head teacher's determinations to the formal suggestions of a commercial firm.

The sewing mistress attends each afternoon: she is punctual and industrious with a lively interest in the welfare of her charges.

4 Instruction.

The volume of work produced by all grades indicates that no time has been wasted. The entire school suffers from weak reading: it is rarely that so many hesitant readers are found in a school of this size and I commend the head teacher for his considered effort at remedial teaching: he has a big task before him but one, if successful, that will benefit all subjects. Spelling tests gave poor results because reading and phonics are below standard. The second grade spelling needs application and revision and grade 1 should speed up spelling.

Written expression, too, is difficult largely because reading is weak, but much useful teaching of composition was observed during the day. Handwriting in grades

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Inspector of Schools.

I. 624/4.41.-4833.

2-8 has improved but cursive work shows occasional lapses: each pupil must be painstaking at all times when writing. The first grade could now use 8 m.m. script and be trained to observe size and form of each letter.

Arithmetic is at a good average level. The first & second grades are very quick in basic processes. Grade 3 is learning division.

Further drilling and exercising of tables in grade 4 is needed but this grade has a good knowledge of processes. Grades 5-6 are at a satisfactory stage for this time of the year.

Recorded social studies, nature and health are of a very good standard and pupils demonstrate in their books their best work. Also art is taught on sound lines. Provision is made for handwork for boys and girls. Singing is enjoyed in the breaks between heavier periods.

46 As at previous visit.

5 Discipline is excellent and a nice relationship is noted between pupils and teachers.

6 Residence occupied by head teacher.

7 M. J. W. Clark (42916) N.T.

## INSPECTOR'S REPORT BOOK.

School No. 39 At Bullarook.

Date of Visit 18 / 2 / 1960 Time spent, from \_\_\_\_\_ to \_\_\_\_\_

E. J. Pearson.

Inspector of Schools.

I. 624/4.41.-4833.

Annual Inspection.

Recent 1/18.

1 Grounds.

Fencing along road frontage is in bad order. A power mower has been purchased and a large part of the grounds is mowed - it has a very neat appearance and is ideal for field games. A cypress breakwind planted several years ago is doing well but the soil is unsuited to other types of trees. The breakwind could be continued along the south west, and willows might flourish along the western fence. Lavatories are covered and kept hygienic.

2 Buildings, furniture, records:

In the past 3 years the building has been lifted, re-blocked, repaired, re-floored and painted both inside and out. It is now in good repair and attractive. Cleaning and maintenance duties are done carefully to give the room an ~~attractive~~ <sup>pleasant</sup> and workman-like appearance. Furniture meets present needs and there is an excellent range of equipment. The library is catalogued and well stocked. Pupils are trained in its proper use.

Records and accounts, with the exception of some minor entries, are correct.

3 Organisation.

Net enrolment has declined from 36 in 1957 to 18 in the current year: consequently the sewing mistress has been put off. Pupils are correctly classified. Progress testing is reliable and the head teacher's report is both analytic and constructive.

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I.624/4.41.—4833.

Inspector of Schools.

Preparation is an excellent feature of routine. The work program is in full detail for each week and courses for the year are outlined in good sequence. The black board is prepared fully and neatly.

The head teacher has a sound knowledge of rural school management.

H Instruction.

Is of a very good quality: lessons are methodical, clear, and detailed and all written work is corrected and supervised.

Arithmetic of all grades is at a satisfactory level for this time of the year. I am pleased to note that drills are used for tables of grs. 3-4 and grades 5-6 are given regular exercises to keep addition and multiplication up to standard.

The infant grades performed well in numbers, reading, spelling and writing.

The middle and upper school are weak in spelling - it's a tradition of this school but the head teacher is attacking it with intelligent method. Writing has been improved. Grs 5-6 read reasonably well but grs 3-4 are not fluent.

Written expression presents problems but vocabulary is being taught well and the main weakness is in sentence structure. A start has been made recording nature, health and social studies. There is associated with singing.

40 There is a social service league and a play park.  
5 Discipline is excellent and a good tone prevails.  
6 Residence occupied by head teacher.  
7 W. W. Clark (42916) H. I.

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School No. 39 At Bullarook.

Date of Visit 10 / 4 / 1961 Time spent, from \_\_\_\_\_ to \_\_\_\_\_

I.624/4.41.—4833.

Inspector of Schools.

Annual Inspection:

Percent 14/16.

1 Grounds.

All fencing about the school and residence is in very bad order. Debris in the school ground is to be cleared away next week end.

Plans have been considered for a break wind along the northern boundary. Lavatories are quite hygienic. One shelter shed needs minor repairs.

2 Buildings, furniture, records.

The building is in excellent repair, airy and well lighted. Cleaning duties are done carefully and a true account is kept of funds under this heading. Some pleasant framed pictures, cut flowers, charts and material on the display board provide decoration.

The room is attractive. Furniture is adequate.

A good range of equipment is on hand. The library is a particularly good one and a detailed catalogue is of immense help when pupils are engaged in reference exercises.

Records and accounts are in order except for Works & Buildings that is not fully entered.

3 Organization.

The net enrolment of 15 pupils covers all grades except the fifth. Pupils do not always work to the standards of their grading but the classification as shown on form 'C' is probably the best under the circumstances. Very good provision has been made for regular progress testing. The work program

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I.024/4.41.—4333.

Inspector of Schools.

indicates that the head teacher is prepared to plan in full detail and has mapped a clear cut course for the current year. His general knowledge of rural school procedure is good. Occasionally a grade is allowed to idle whilst awaiting attention — there are many devices that would overcome this.

4 Instruction.

The present head teacher has been in charge for two months only: he has made a useful appraisal of his pupils and has started to attack the weaknesses. I am of the opinion that he is to have a successful year.

His concentration on the junior school must in time give him an outstanding school. The middle and upper grades are weak in fundamentals such as spelling, phonics, reading and tables and the only answer is to be sure pupils understand each stage of their work and come prepared to approach the next step. For instance it is vain to try to teach long division if children have no knowledge of tables. The infant grades have a splendid range of teaching aids, and are working with interest and purpose.

Be sure to correct individually every bit of recorded work — neither spelling nor composition can improve much unless every bit is checked.

Some good to very good exercises are being done in social studies. The work recorded in books (social studies, health, nature) could

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be planned more attractively: pupils would find the library useful to help with illustrations.

Craft work has begun. Singing would be better if all songs were correctly pitched.

HA. There is a savings bank a social service league and affiliation with Y.S.S. H.S.

5 Discipline and tone are good to very good.

6 Residences occupied by head teacher.

7 M<sup>r</sup> P. Leonard-Kanewsky (48889) H.T.

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School No. 39 At Bullarook.

Date of Visit 19. / 2. / 1962 Time spent, from to

E. J. Pearson. Inspector of Schools.

I.624/4.41.-4333.

Annual Inspection. Present 16/16.

1 Grounds. Fencing remains in very bad condition.

The grounds are not particularly attractive: since a previous head teacher established a useful breakwind of trees and introduced play equipment very little has been done in a major effort. A bicycle shed and two shelter sheds provide cover.

Lavatories (septic system) are hygienic.

2 Buildings, furniture, records.

Fairly recent major repairs and painting have brought accommodation to a very good standard. Cleaning is barely satisfactory but the classroom is orderly and pleasantly decorated: pictures and flowers are used.

The school is well equipped, particularly with library books: the reference material has been catalogued except for some recent acquisitions which should be done by now. Pupils could make more use of the library for assignments worked out by groups carrying on investigations from sources on the shelves.

Furniture is sufficient and in good repair.

except for a few minor omissions and errors records and accounts are correct.

3 Organization.

All grades except the sixth, is represented in a net enrolment of 16 pupils. Four beginners were admitted this year. Grading is approved. The progress being is thoughtfully organized but results appear to be flattering: questions for a test must be searching to reveal weaknesses and to highlight

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aspects that call for attention. The G form is not made up. The time table needs framing and hanging.

A very good effort has been made to increase the usefulness of the work program and projected courses: some courses are not as yet completed.

Black board preparation is excellent and its use for demonstrating is well done. The general principles of rural school organization are observed.

4

Instruction.

A prompt start has been made in most subjects: the basic studies, number, spelling, reading, writing are taught briskly and purposefully: in the middle and upper school table drill needs daily sessions to lift confidence in adding, subtracting, multiplying and dividing - these 4 processes are rather slow and uncertain and in need of frequent and regular exercising. The lower school spends number sessions very profitably: also these grades read to a very fair standard. Throughout the school the writing in all books has improved and there has been a strengthening of correction and teaching through this medium. Speed can be clearer.

A start has been made in social studies, nature, art and handwork. As yet no health lesson is recorded but the broadcast period was taken today. The school has made a good start for the year.

40

As in previous report. Both discipline & tone are nurtured carefully.

5

Residence occupied by head teacher.

6

7

M. P. Leonard-Lanovsky. (48559) N.T.

## INSPECTOR'S REPORT BOOK.

School No. 39 At Bullarook.

Date of Visit 18/4/1963 Time spent, from to

E. J. Pearson

Inspector of Schools.

I. 624/4.41.-4333.

Annual Inspection.

Present. 18/20.

## 1. Grounds.

Fences about the residence have been replaced and tenders are to be called to repair school fences. An amount of useful work has been done in the grounds: boundary trees and shrubs have been planted and cared for, some grading along the north boundary is nearing completion, further grass areas are being established and the play area is mowed. A large rotary mower was purchased under subsidy. The grounds are tidy and much improved. Shelter sheds are clean. Toilets have been sewerred; they are kept scrupulously clean.

## 2. Buildings etc.

Though the building is very old it has been reblocked, refloored, repaired and painted to bring it to really good condition. Lighting, heating, ventilation are satisfactory. Regular maintenance and cleaning are done and a pleasing arrangement of furniture and decoration make the class room attractive and comfortable. Appreciable additions are made to the library each year to keep it at a high state of usefulness: the pupils need considerable encouragement to read. The school is well equipped and furnished.

Records and accounts are in order.

## 3. Organization.

Of the net enrolment of 20 pupils 11 are in grades 1-2 and 15 are girls. A temporary sewing mistress attends each afternoon. The basket own

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work program and course of sewing and has proved a useful member of staff. She moves briskly about the grades and keeps all pupils of the lower grades busily occupied: with further experience she will strengthen control of infants.

Classification of pupils and the testing program are soundly managed.

Work program, yearly forecasts of courses, time table and black board all reach a good standard. The head teacher has improved routines and over-all management of his school.

## 4. Instruction.

The most improved feature of teaching is the work being done in writing and work book planning: there is distinct effort from pupils to excel in written exercises particularly in grades 4 and 6. The infant department shows promise of good writing. Reading is a weak subject in all grades but one or two pupils perform well above the class average. This weakness must be attacked in the junior school and by means of flash cards for all grades to list vocabularies and prepare pupils for each reading lesson.

Spelling has improved over the past 2 years due, largely I think, to constant supervision and regular drilling of words. Grammar is at a low ebb in

grades 5-6: they are groping for fundamentals and on a rational basis. Written expression is taught on very good lines and with obvious success. The arithmetic of the middle and upper school is slowed up because number response is very laboured. I am pleased with the success of Cursive as taught

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up to grade 3. Such other subjects as social studies, nature, health, craft are progressing satisfactorily; some very good recorded work is being done in these subjects.

Generally the school is being improved.

4<sup>a</sup> There is a social service league. Fees are to be paid to the T.S.S.H.S. A pro-forma report on the plantation will be submitted.

5<sup>a</sup> Discipline is maintained smoothly and a good tone has been developed.

6 Residence occupied by head teacher.

7 M. P. Leonard-Hanewsky. (48559) H.T.

## INSPECTOR'S REPORT BOOK.

School No. 39 At Bullarook.

Date of Visit 24 / 3 / 1964 Time spent, from \_\_\_\_\_ to \_\_\_\_\_

I.624/4.41.-4833.

Inspector of Schools.

Annual Inspection. Present. 15/21.

1 Grounds.  
Fencing, gates etc. are satisfactory. The grounds are tidy and free from litter but shelter sheds are not: very little effort will keep them presentable. Some young trees have survived the summer - they will need mulching and watering. The toilets are hygienic but in need of sweeping and dusting.

2 Buildings, furniture records.  
The building (classroom + porch) is old but in reasonable structural condition: paintwork is fresh, lighting good and heating efficient. Cleaning duties are done in a thoroughly satisfactory way and the head teacher provides a clean, orderly pleasant setting for his teaching. Some better pictures are suggested and fresh flowers would add colour and freshness to the decorative scheme. Equipment and furniture meets all demands: an incinerator is required and the head teacher desires to install fire extinguishers. Library stocks are very fair to good; reading for recreation and reference is organized.

Records and accounts are in order.

3 Organization.  
Of the net enrolment of 21 pupils 17 are girls. A. Kemp. J. M. has been appointed as from 10/3/64. Thirteen of the pupils are in yrs. 1-2. Classification is approved. Progress testing meets requirements. The head teacher will advise the sewing mistress

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as much as possible during the early months of her service to gain proficiency in teaching and in preparing her lessons. She has approached her work intelligently and earnestly. The only serious defect in organizing is the absence of a complete work program for the current week.

### 4. Instructors:

The head teacher has established a strong working spirit among children and her lessons claim the attention of her pupils. Her pleasant manner wins pupil-response. Method of English should be given more thought; it is noted that <sup>some</sup> written work is not corrected and essay writing is not backed by preparatory periods of grammar, spelling, vocabulary, sentence forms etc. etc. Hearings being taken to improve speech are very promising; this could become a "clear speaking" school. Reading is substantially sound but fluency is impeded by omission of preparatory lessons before oral readings of upper school. The junior grades do this preparation. Some discussion has taken place on grammar and teaching procedures. Spelling is very good but it would be better if written exercises were always corrected and disclosures used as leads to further teaching. Writing is very good indeed in gr 3 to 6; in grades 1-2 the form of some letters and the method of making them are faulty. Very pleasing results came from the arithmetic period.

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Inspector of Schools.

The head teacher has undertaken courseware in the junior grades.

A prompt start has been made in social studies, nature, health and art. Children enjoy their singing. I expect this school to do a sound years work.

40 Penny bank operates: steps are being taken to join the Field League and the Y.S.S.N.S.

57 Discipline & tone are pleasing.

6 Residence occupied by head teacher.

7 N. J. C. Chimes. (58371) H.T.

EDUCATION DEPARTMENT  
 11286 MELBOURNE NO 52693  
 School No. 39 Date 9/9/65  
 Received from J. Head - Teacher  
 the sum of \_\_\_\_\_ pounds  
 - ten - 7/10/65 - pence  
 shillings  
 A. C. Brooks, Govt. Print., Melb.  
 R. H. JENNINGS, Accountant  
 £ - : 10 : - ch. per J. J.  
 3518/61

## INSPECTOR'S REPORT BOOK.

School No. 29 At BULLAROOK.Date of Visit 7/10/1965. Time spent, from \_\_\_\_\_ to \_\_\_\_\_

I.024/4.41.—4333.

H. G. G. G. Inspector of Schools.ANNUAL INSPECTIONN.E. 211. GROUNDS

The Committee has cut one section of the cypress hedge, cut grass, filled water tanks, sprayed blackberries and repaired outdoor seats. P.M.D. has replaced incinerator. N.T. is pulling long grass and using the large mower. The N.T. and children are replacing soil in garden beds.

2. BUILDINGS, FURNITURE, RECORDS

The old timber building is in good order, but A.L.R. form asks for re-painting and renewal of chalkboard. The room is suitably arranged, but is rather cluttered with aids, etc. The chalkboard is satisfactorily used, but the N.T.'s cursive script could be more careful. Two boxes of cuisenaire rods, three framed prints and five records have been added to the good stock of equipment. Delay has occurred in the supply of the strip projector, being bought under subsidy. Three units of standard shelving are filled with suitable reference and fiction books. Records are satisfactorily kept. An accident register should be prepared.

3. ORGANISATION

N.E. has fallen during the year: 19 of the 21 children now attending are girls. The previous N.T. spent only one year at the school. The present N.T. is in his first year at college. The school has been

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Inspector of Schools.

re-classified Class III for 1966, and the next N.T. has been appointed. The T.S.M. attends every afternoon, prepares well, and works actively. The N.T.'s time table gives too much time to arithmetic. The preparation of yearly courses and daily program on a weekly sheet is satisfactory. Monthly tests in basic subjects were given in the first half-year, but little has been done in the second half-year. The N.T.'s marks over-estimate pupils' achievement. Some assessment of non-basic subjects should be made. The school committee and Mothers' Club meet monthly and prove helpful.

4. INSTRUCTION

Reading throughout the school is fluent. Most of the infant reading is from the "Happy Trio" series. Grades III-VI children have comprehension exercises from the chalkboard and from suitable textbooks. Grades V-VI use D.H.A. reading laboratory. Some suitable poems are learned by heart. Regular practice is given in composition and the stories re-told to-day showed quite good readiness and correctness. To-day's testing showed that practice in writing words in context is needed. Handwriting and bookwork are of fair to good standard. To-day's testing showed that the three seniors are quite strong at basic number. Daily work is taken from a suitable text-book, but seniors are not reliable in calculation and in fractions. Some social studies notes have been compiled from reading. Some records have been in the form of weekly TV

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and charts. Knowledge of topics studied is only fair. Some nature study has been based on collecting and on practical activities, but most of the studies have been formal with brief notes copied from the chalkboard. Very little small equipment is available for classed periods. Children are taken to Ballarat for swimming instructions. A good range of media is used in art. The singing of broadcast songs, although not pitched or conducted, is sweet.

4(a) A half day a month is spent at Swan for group day. Two social studies excursions have been conducted. The annual report on S.E. Habitation is enclosed.

5 The tone is pleasant.

6. H.T. occupies the residence.

7. H.T. Mr. Kenneth A. Stent 6/9/66.

H. G. S.E.P.  
A.L.P.  
to Educ. Dept Centre  
Donation St. 5th.

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Date of Visit 29 / 3 / 1966 Time spent, from \_\_\_\_\_ to \_\_\_\_\_

I.024/4.41.-4333.

Inspector of Schools.

ANNUAL INSPECTIONNE. 221. GROUNDS

Level. Grass mowed. Garden beds planted. Shrubs along path, should be moved back six feet. P.W.D. has erected new flagpole. School Committee has put in basket ball pole and proposes to form a basket ball court.

2. BUILDINGS, FURNITURE, RECORDS

Re-painting of timber building and a renewal of chalkboards were asked for on A.L.P. form of 7/10/65. Furniture well cared for: tops painted. Floor should be treated with heavy duty wax stain. Large classrooms well arranged. Maps hung. Additional equipment - projector and two framed units. Purchase of other items proposed. Library nearly fills three units of standard shelving. 100 film strips held: more could be borrowed. Records are satisfactorily kept.

3. ORGANIZATION

N.E. (22) has been stationary for four years: it is likely to rise a little. The last <sup>Class</sup> H.T., who had been at the school only a year, resigned at the end of the year; he was replaced by a class IV H.T. first year ex-college. He and the T.S.M. are organizing and conducting the school quite well. The T.S.M. is to be commended for

## INSPECTOR'S REPORT BOOK.

Carl Lyons, Trs. to see Mrs. Lyons.

School No. \_\_\_\_\_ At \_\_\_\_\_

Date of Visit \_\_\_\_\_ / \_\_\_\_\_ / 19 \_\_\_\_\_ Time spent, from \_\_\_\_\_ to \_\_\_\_\_

One periodical test a week, + frequently an assessment.

L.024/4.41.—4333.

Inspector of Schools.

her preparations - courses of study, work programs and chalkboard. The H.T.'s chalkboard work is neat. The first progress test for the year was given to-day; the H.T. was advised about requirements of periodical testing. The previous H.T.'s December report covered too few subjects, and was not specific about weaknesses, and did not mention remedial measures. The H.T. is finding the Committee helpful. The Mothers' Club, which holds monthly meetings, is purchasing school equipment.

#### 4. INSTRUCTION

5+5  
TO  
bead  
frames.

Both teachers have an interest in their work and a quiet style: the school functions quietly and smoothly. Suitable games from a textbook are being used in infant department to establish correct usage in children's speaking. Infant department children make very good progress in reading at individual rates through "Happy Loris" and supplementary readers. SRA laboratory is used for developing reading skills of older children. Some use is also made of tape recorder to improve oral reading. Suitable poems are quite well paid by each department. Bookwork is quite good. Columbia Formative 6B and 2B pencils are recommended. More aids could be used for mathematics and quick "head" work should be done each day.

## INSPECTOR'S REPORT BOOK.

Letter to Dept. through D.T., applying for Time Allot. sheet &

School No. \_\_\_\_\_ At Gen. Intro. to C. of Study.

Date of Visit \_\_\_\_\_ / \_\_\_\_\_ / 19 \_\_\_\_\_ Time spent, from \_\_\_\_\_ to \_\_\_\_\_

Inspector of Schools.

L.024/4.41.—4333.

Some of the notes for social studies copied from books are too long. The teacher's own notes are properly brief and graphic, and children should be trained to make such notes themselves. Some attempt is being made to have nature study, a matter of collection and observation. Physical education to date has properly been concerned with swimming instruction in Ballarat and wet practice for district sports. The H.T. is treating with Mothers' Club to secure a new stock of small equipment. Art is modern in media and expression. Singing of broadcast songs is tuneful.

4(a) Social Service - children give money to appeals and are making knitted squares for bed covers. Annual report on P.E. Plantation enclosed.

#### 5. DISCIPLINE AND TONE.

Very quiet and orderly; pleasant tone.

6. (a) Departmental house unoccupied. H.T. commutes from Ballarat, where he lives with his parents.

(d) In order.

7. H.T. Mr. Clarence W. SHEARER 75029.

## INSPECTOR'S REPORT BOOK.

School No. 29 At BULLAROOK

Date of Visit 8/5/1969 Time spent, from to

L. Sandell Inspector of Schools.

I.024/4.41.—4333.

ANNUAL INSPECTION

N.G. 23

1. GROUNDS

Flat, some parts low-lying. Grass mowed. Bicycle shed and several parts of playground equipment, with sand underneath. The incinerator must have a circle of ten feet radius cleared clear of grass. A.L.B. asks for repair of some boundary fencing. Water laid on front fence. Shrubs and trees ~~from~~ planted two years ago growing quite well. Two all trees should in winter be moved further from building. As part of nature study, trees and shrubs could have big labels. The N.T. intends to start new garden beds.

2. BUILDINGS, FURNITURE, RECORDS

New L.T.C. occupied on 2/3. The floor should be re. waxed regularly. Chalkboards and display boards well used. Application has been made to have several old desks condemned. The Committee has made a chalkboard from the old school into a useful portable chalkboard and display board. Additions to equipment: pencil sharpeners, 16 garden tools and small glass ed. stems. Very good library filling since sets of standard phewing, 91 film strips. Records carefully kept.

3. ORGANIZATION

N.E. a little higher than in fact four years. All children are virtually age-grade classified, and only two young children are having any trouble in coping with their work. N.E. includes 17 girls and T.S.M.

## INSPECTOR'S REPORT BOOK.

School No. At Peerless, Mr. King

Date of Visit / / 19 Time spent, from to

Inspector of Schools.

I.024/4.41.—4333.

has been employed since 3/64. The present N.T. is the fifth at the school since 1963. The entering of work program is generally very good. The general aim and aims for subjects are well stated. The consultation of courses of study is quite good, but some parts of English have been missed. Periodical testing was carried out in February and April, but did not cover a wide enough field. The Committee and Mothers' Club are active and helpful.

4. INSTRUCTION

The school functions smoothly. Possibly greater effort, particularly in handwriting and bookwork, should be required of some children. The tape recorder is used for morning talk; the children should be able to read <sup>letter</sup> from their own writing. Attention should be given to certain sounds and observed weaknesses, e.g. aspirated "h". "Happy Trio" readers are used in infant department, and up to grade III children read at own rate. Children are encouraged to borrow from school and Regional Libraries. The N.T. could arrange for bulky borrowings from Ballarat. Proper attention is given to Comprehension and vocabulary skills. "Target" spellers are used. Grade III children need to learn letter names. The word-machine would be a valuable aid for reading and spelling. Poems, both individually and in pairs, are quite well read. The standard of infant and junior handwriting could be higher. The juniors need longer and better softer pencils. Working to the margin and spacing between words need attention. The N.T. is right in asking for larger handwriting from infants.

## INSPECTOR'S REPORT BOOK.

School No. \_\_\_\_\_ At Columbia Formative 6B  
2B.

Date of Visit \_\_\_\_\_ / \_\_\_\_\_ / 19 \_\_\_\_\_ Time spent, from \_\_\_\_\_ to \_\_\_\_\_

Apply large coin mat.

Inspector of Schools.

I.024/4.41.—4333.

Infants and juniors are making good progress in mathematics, but the stress seems to be on accuracy rather than on understanding. The term "take away" should be discarded in the classroom. Counting needs to be strengthened, and the best aid is the individual head frame used by the children themselves. Much work, especially in place value, should be done with water sticks, nails, pop sticks, etc. The H.T. intends to do group work and chart work in Social Studies later in the year. A stock of small equipment has been obtained recently for phys. ed. A system of table cards is recommended. Nature study is being developed largely and properly as an observational study. The H.T. has talent in art and children's pictures, patterns and 3-D productions are colorful and individual. This school is one of the few in which enjoyment of beauty is regularly treated. Singing, with songs pitched by H.T. and pupils, is of quite good quality. One appeal this year by Social Service League. Children taken to Ballarat for swimming instruction. 100% School Bus. Annual report on S.T. Plantation enclosed.

#### 5. DISCIPLINE AND TONE.

Clear control: children well behaved.

6(a) H.T. occupies Departmental house.

(d) No absences 1966, 1967, since April, '65

7. H.T. Mr. John G. Ford 53623.

## INSPECTOR'S REPORT BOOK.

School No. 39 At Bullarook

Date of Visit 15 / 3 / 1968 Time spent, from \_\_\_\_\_ to \_\_\_\_\_

Revell.

Inspector of Schools.

I.024/4.41.—4333.

1. PHYSICAL STATE :- The school unit is well maintained and kept litter-free. Free play is carefully supervised. The removal of debris and the filling of the former building site is an urgent work, since it constitutes considerable risk to pupils (letter by H.T.). The replacement classroom is bright and neat, and provides an interesting learning environment, accommodating the enrolment comfortably. It has been generously equipped, some multi-level aids are in use, but the library resources are in need of further additions to reference materials and junior and senior graded reader sets.

2. ORGANIZATION :- The present net of 25 entitles the school to employ the T.S.M. but a slight decrease is anticipated for next year. The staffing is correct and all grades are included.

The H.M. has made very careful provision for the organization of his school and the evaluation at regular intervals of pupil performance. His work program is more the essay-type and is rather unusual in format but it is fully detailed. The examination report entered in the register is diagnostic in nature: I would urge more consideration of the subject as a whole than of individual pupil achievement.

All inspection records were readily available and in correct order.

3. INSTRUCTION :- The classroom is a quiet place where pupils listen attentively, the H.M. directs working calmly and comprehensively, and where each period resulted in the maximum of work. Pupil bookwork was very neat and well-arranged. On the whole the advance in the courses to mid-March was acceptable though less time can be afforded for topic coverage in cultural subjects (discussed with H.M.).

Pupil performance was noteworthy for the uniformity of standards. All wrote well and with careful letter formation. All are reading fluently and at appropriate levels, the H.M. using the Happy Jojo system with success, and checking comprehension through work cards. Though there were variations in the confidence with which pupils attempted my oral maths questioning, most were capable of normal sectional requirements though

## INSPECTOR'S REPORT BOOK.

School No. \_\_\_\_\_ At \_\_\_\_\_

Date of Visit \_\_\_\_\_ / \_\_\_\_\_ / 19 \_\_\_\_\_ Time spent, from \_\_\_\_\_ to \_\_\_\_\_

Inspector of Schools.

I.024/4.41.—4333.

in several areas, namely ordinal and spatial maths, more clinching of knowledge and the teaching of vocabulary must be attempted before new work is presented.

The HM's work today with speech training was concentrated upon grammatical corrections and voice control. It is good to see such deliberate effort to counteract locality influence. If he would read the recommendations of P37 and 38 of the English course of study, he would gain there much assistance with the type of activities best suited to the older pupil.

Pupils have made a good start with oral and written communication, and several were capable of advanced word power and sentence quality. This will increase in proportion to the frequency with which children are set to writing original exercises.

The method used in the social studies has contributed to the slow course progress but it is valuable in intangible ways - the reference skills, the decisions as to relevance of facts, and the interests set up by the individual assignments given to junior and senior pupils.

The music work and the notation taught through the recorders make this a school strength.

An art lesson with junior pupils gave opportunity for pupil exploration of the possibilities of materials; and the interpretation of the results by pupils was <sup>most productive</sup>.

The ~~school~~ T.S.M., new this month to this work, is developing confidence in handling infant children and should prove of some assistance when her experience establishes economical and direct working routines.

I am quite satisfied with the working of this school.

4 SOCIAL CLIMATE :- A very good school tone exists, and pupil-teacher relationships are friendly and co-operative. The pupil is constantly regarded as an individual rather than a grade constituent.

4 report + SAs within the week please.

## INSPECTOR'S REPORT BOOK.

School No. 39 At Bullarook

Date of Visit 19 / 9 / 1969 Time spent, from \_\_\_\_\_ to \_\_\_\_\_

Inspector of Schools.

I.024/4.41.—4333.

1. SCHOOL SURVEY :- In many respects the school has <sup>hardly kept pace with</sup> ~~not kept pace with~~ the multiplicity and rapidity of today's educational changes. On the whole the organization and instruction is traditional in nature, based on <sup>overall</sup> class (i.e. mass) treatments and one-level methods, <sup>except in minor Maths and more reading sections.</sup> On the other hand, the parent associations are loath to expend funds on multi-level materials or to equip it with materials which aid modern programs. The HM, too, has been re-appointed to secondary work as a <sup>senior</sup> ~~senior~~ <sup>assistant</sup> (Art).

The building (a replacement) is in fine order, as are grounds and external facilities. Conventional desk placements and a dearth of displayed teaching materials detract from any impression of lively and individualized teaching, yet the HM with some years of experience in rural schools manages the administrative routine matters with care. He tests regularly but hasn't evolved any parent report form of any consequence. <sup>He</sup> ~~has~~ <sup>has commenced to develop</sup> a parental information program (newsletters, talks on <sup>are given</sup> subject objectives, ~~or content etc~~) as is becoming mandatory in most up-to-date primary schools.

Nevertheless he conducts his rural school smoothly, diligently, and productively on (changing) procedures now giving way to more personalized units of work. Pupils are attentive, obedient, and reasonably responsive and happy in their day-to-day work for his teaching manner is businesslike yet kind. Subject performance is acceptable enough with comment worthy of subjects like infant reading and written expression work, the comprehensiveness of the areas of Mathematics being offered, the variety and experience in the field of Art-craft, and the assignment approach in the Social Studies. The Prep children have quite advanced reading skills already.

2. RECOMMENDATIONS :- The HM, TSM, and I have discussed with interest a, the sentence writing skills desirable in Infant pupils & up-dating Grade VI Social Studies courses. c, organizing reading resources to provide sufficient measurement of understanding through comprehension sets. d, individual T.T.s for Grade VI. e, the approval of welfare organizations e.g. Mothers Club.

3. SUMMARY : a well-conducted, and responsive rural school.

## INSPECTOR'S REPORT BOOK.

School No. 39 At BullarookDate of Visit 9 / 4 / 1970 Time spent, from \_\_\_\_\_ to \_\_\_\_\_Revell

Inspector of Schools.

1970 was a  
Constitutional year  
L.624/4.41.-4833.

1. SCHOOL SURVEY :- The school plant is in good condition and pupil working tone is warm and lively. The classroom management is very competent, and encourages a responsive attitude towards achieving to a higher standard. However there are areas in the instructional methods where today's discussions have revealed divergence of opinion as to subject handling and outcomes.

The HM, new to this school but not to rural school handling, is in his sixth year of service, and is entitled to a report on his teaching effectiveness for this year. He has developed a capacity to handle schools of this size, has kept administrative duties current & accurate to the date of this inspection, and adopted groupings for basic subject working at ability levels that cater for the lower-performer. Classroom routines are efficient in lesson changeovers and in the use of ready units of work, but I would judge some of those seen today as less suited to rural situations than to the single-grade classroom in the instruction of a common topic for pupils of all departments simultaneously. Nevertheless these were well-handled and productive.

It is my opinion that the lack of any word study kits above grade 2 and the limiting of original expression to creative poetry on the main, the lack of training in dictation, and a dearth of examinable material in the topics studied in social subjects are areas in the instruction to which the HM should give more thought in the coming (inspectorial) period.

Infant pupils, apart from the sole Prep boy, have developed quite strongly, middle department attainment is satisfactory, and the large senior group have the capacity to do quite well by December.

The HM's strengths lie, amongst others, in his logical approach to pupil grouping, poetry and music, artwork experience, and a willingness to vary method to achieve objectives. To round out his skills, he should develop an effective testing program and recording arrangements.

Report; SRE soon after weekend please

## INSPECTOR'S REPORT BOOK.

School No. 39 At BullarookDate of Visit 9 / 3 / 1971 Time spent, from \_\_\_\_\_ to \_\_\_\_\_Revell

Inspector of Schools.

Visit school: Assessment year.

1. SCHOOL SURVEY :- The buildings and the site are maintained neatly, and it is a good environment for its lower enrolment this year. Equipment is quite generous, and is used well by the present HM. ~~(He)~~ carries out cleaning duties properly, keeps alert to supervision of outside activities, and makes his classroom an orderly and attractive learning situation.

His administrative work is again efficient - he is well able to handle a rural school, and makes a particular feature of his evaluation papers and folders. He gives evidence, too, of much professional reading for his own development.

The decline in enrolments continues, this is the third year of falling NE, a rural school aide no longer being warranted. All grades are represented.

The school day proceeded very well today - children were given prepared tasks, and obviously worked to known routines. Several monitors provided work of a profitable nature for their classmates, and the HM is competent in rural school management, <sup>supplementing this</sup> ~~adding~~ in addition <sup>by</sup> a selective and differentiated approach to "levels" working in three basic subject areas. The pupil output in these subjects is greatly assisted by the availability of duplicated sheets and work cards.

Of the three departments, infant standards are worth concern in core subjects. As yet, formal writing techniques need much supervision, reading attainment is suited to pupil abilities, but low when compared to accepted norms, ~~and~~ but a more balanced experience is offered in the mathematics.

The use of a programmed aid in the word studies for middle and senior grades will have an influence upon expression and formal word spelling as the year progresses. I would recommend extension of reading for meaning exercises for there is reasonable fluency in the oral work without much training in the study skills other than the New Reading series. The HM uses texts in his Maths programs, but relies considerably upon exercises originated by himself. The demands of eight levels of working in this subject could present difficulties if pupils were to differentiate not only in sections but also

## INSPECTOR'S REPORT BOOK.

School No. \_\_\_\_\_ At \_\_\_\_\_

Date of Visit \_\_\_\_\_ / \_\_\_\_\_ / 19\_\_\_\_ Time spent, from \_\_\_\_\_ to \_\_\_\_\_

Inspector of Schools.

I.624/4.41-4933.

in topics.

It was difficult today to estimate his effectiveness in some areas of the cultural subjects. Music is not appear well founded, but little evidence could be seen for the science, health, social ~~and~~ studies fields. The basis of the instruction here would be formal subject presentations rather than any thematic treatment or units of interest. Pupils are involved in individual recording & some reference work. Science has not shown much development to date.

The H.M. has consolidated his skills over the past year, and the areas referred to in the 1970 report have been strengthened. His conduct of his rural school is confident and capable, and ought to remain so for the rest of this year. Perhaps then, some of the more evident weaknesses in pupil performance may be overcome.

## INSPECTOR'S REPORT BOOK.

School No. 39 At Bullarruck

Date of Visit 1 / 11 / 1973 Time spent, from \_\_\_\_\_ to \_\_\_\_\_

Inspector of Schools.

I.624/4.41-4933.

It is pleasing to report that children at this school are being challenged to improve their performance over a wide field of activity. The Headmaster, who assumed responsibility for the school only in July, has applied himself diligently to his tasks, and reveals a determination to master all aspects of rural school organisation, administration and instruction. The records and accounts have been carefully updated and corrected, buildings and grounds have been attractively maintained, records of procedure and evaluation have been initiated, and the provision of an appropriate educational diet is increasingly evident. Improved standards are most noticeable in pupils' homework; the attention and stimulus given to writing as a <sup>desirable</sup> skill is producing sound results. The enrichment of pupils' experience through combined excursions with other schools is a worthwhile innovation, and the social benefit, apart from educational possibilities, is valuable.

Progress of three boys in Grades 4 and 5 presents some concern, particularly in Reading and Work skills, but all other pupils are currently achieving satisfactory results. There is a pleasing strength and quality at Grade 6 level, though the lack of confidence in their own ability inhibits full involvement to some extent. They will benefit greatly from increased competition and stimulus at secondary level.

The school is an industrious, co-operative unit, in which the Headmaster exercises a firm

INSPECTOR'S REPORT BOOK.

School No. \_\_\_\_\_ At \_\_\_\_\_

Date of Visit \_\_\_\_\_ / \_\_\_\_\_ / 19 \_\_\_\_\_ Time spent, from \_\_\_\_\_ to \_\_\_\_\_

Inspector of Schools.

L.624/4.41.-4333.

consistent leadership. He accepts responsibility well, and performs his tasks methodically and with a keen desire to confirm his own mastery of the situation.

A very stable school indeed since mid-year when the present Headmaster assumed control.

H. from 43 Barrow St  
MARY BOWEN AA  
2665

INSPECTOR'S REPORT BOOK.

School No. 39 At Bullawook

Date of Visit '22 / 10 / 1974 Time spent, from \_\_\_\_\_ to \_\_\_\_\_

Alan J. Richards Inspector of Schools.

L.624/4.41.-4333.

The review has brought to light a series of problems in relation to the school's administration, clearing and performance standards of the children.

Subsequently, the Headmaster has been asked to carry out:

1. A thorough and extensive cleaning of the school.
2. A work program indicating learning experiences provided for each grade level.
3. A statement of syllabus content for each subject area including objectives, content covered and evaluation procedures to be used.
4. Accounts: An experienced Principal will be asked to visit and explain the operation of Grant and Extraneous accounts.
5. Evaluation records should be kept in a folder and should indicate (a) check lists of children's progressive achievement (b) anecdotal records of children's progress. (c) records of tests given, analyses of test results & follow up procedures.
6. A half yearly roll report of progress to this point be written.

7. The black board should be prepared to provide children with an acceptable standard of writing and aesthetic presentation.

The situation has been discussed with the P.C. and the seriousness of the present ~~situation~~ <sup>conditions</sup> emphasized. A second review will be carried out in November.

A form  
if from report to substitute for  
but ~~form~~ <sup>within 7 days</sup>

## INSPECTOR'S REPORT BOOK.

School No. 39 At BullaroshDate of Visit 11 / 12 / 1974 Time spent, from \_\_\_\_\_ to \_\_\_\_\_Abhekar

Inspector of Schools.

I.024/4.41.-4833.

Very improvements to the school are noted both in administrative and educational spheres.

The critical earlier review (22/10/74) has been thoroughly perused by the HMI and a program implemented to meet its several recommendations.

Specifically:

1. The school is now very clean - due attention has been paid to all aspects of housework. Floors, previously dirty and poorly cleaned, have been resurfaced with 'Estapol' nylon veneer and present an excellent finish. All sheltering is tidily and carefully maintained. Lawns are mown and are aesthetically attractive. A tennis court has been established to provide an excellent play area for children.

2. A record of procedure and progressive evaluation document has been established to provide a meaningful record of children's levels of attainment and daily work done. The half yearly report is detailed and presents a clear picture of attainment to date. Evaluation check lists and tests given are also kept.

or a policy statement

3. Syllabuses have been prepared in commendable detail.

4. Accounts and receipts are accurately

## INSPECTOR'S REPORT BOOK.

School No. \_\_\_\_\_ At \_\_\_\_\_

Date of Visit \_\_\_\_\_ / \_\_\_\_\_ / 19 \_\_\_\_\_ Time spent, from \_\_\_\_\_ to \_\_\_\_\_

Inspector of Schools.

I.024/4.41.-4833.

kept. The <sup>District</sup> ~~Local~~ ~~Teacher~~ ~~Teacher~~ has assisted with in service education in this area.

5. Excess monies in the Grant Account have been spent on purchases of electronic calculators, carpeting in the library, improvements to outside play areas and pre-surfacing of floors, and additional sporting equipment.

The disappointment with this school demonstrated in the earlier review has been dispelled. The HMI has shown real effort and application and is to be commended on the attention paid to his administrative and educational responsibilities. The school - its pupils, teacher and parents - are now operating as a cohesive educational unit.

(HMI copy)

to be held for  
SB 3151  
within 7 days.

## INSPECTOR'S REPORT BOOK.

School No. 39 At Bullarook

Date of Visit 5 / 11 / 1975 Time spent, from to

I.624/4.41.-4333.

Ron. S. Venn Inspector of Schools.

The educational program at this school has gradually developed over the year. It has now reached a very promising stage. It is clear that the headmaster is interested in her work. She has adopted an imaginative approach, placing a lot of emphasis on making school an interesting, vital and meaningful place for children. She continues to search for improvement in her own performance. Her work is creative. Themes are developed imaginatively and with enthusiasm.

Administrative duties have been performed responsibly. Community relationships are good.

As a result of the headmaster's approach the tone of the school is very good indeed.

While there are still a number of areas where the headmaster needs to further develop her educational program, the flexible and forward-looking attitude that she has adopted should ensure that attention will be given to these areas.

The school reflects a pleasing, practical, controlled, break from the traditional. The headmaster is commended for this, and every encouragement is offered to assist her to develop further along her present path.

## INSPECTOR'S REPORT BOOK.

School No. 39 At Bullarook

Date of Visit 1 / 6 / 1976 Time spent, from to

I.624/4.41.-4333.

Ron. S. Venn Inspector of Schools.

The school is operating with a new headmaster who has joined the Department from New Zealand and is awaiting classification.

He has settled in well to the rural school situation, and with only one or two minor items of administration to attend to has performed his duties satisfactorily.

The tone of the school continues to be very good.

Basic subjects are adequately covered in most instances. A greater emphasis on concrete mathematical experiences throughout the school, and constant oral work in pattern and order appear to be the two major areas of need.

Inventory.

Development of school policy and courses consistent with the policy is a task that now needs attention. An integrated evaluation program and record of ~~each~~ <sup>each child's</sup> progress is also needed.

Overall the school is functioning in a satisfactory manner.

## INSPECTOR'S REPORT BOOK.

School No. 39 At BullarookDate of Visit 5 / 10 / 1977 Time spent, from \_\_\_\_\_ to \_\_\_\_\_

I.624/4.41.—4333.

Con. A. Vero. Inspector of Schools.

J.T.

This small one-teacher school has suffered from staff movement over the past few years, but with the appointment of a permanent headmaster at the beginning of this year the school now has the prospect of enjoying steady staffing for at least three years. One important task facing the headmaster and council is to establish a long term budget to ensure wise spending on major items.

The headmaster has organized her school very well. Children are treated as individuals, curriculum planning is based on perceived needs, the children have a clear idea of what is expected of them, and the whole school seems to work with a sense of purpose.

Part of the organization involves the use of text books in mathematics and language. Sometimes the use of text books can be overdone, but in the case of this school the headmaster overcomes most of the objections by constant, active teaching. Some teachers imagine that a child can learn from text books, with a minimum of teaching by the teacher. In such instances the teacher may become little more than a keeper and distributor of cards and text books. This point is being made in this review to ensure that the headmaster is alerted to the dangers that are associated with use of text books.

## INSPECTOR'S REPORT BOOK.

School No. \_\_\_\_\_ At \_\_\_\_\_

Date of Visit \_\_\_\_\_ / \_\_\_\_\_ / 19 \_\_\_\_\_ Time spent, from \_\_\_\_\_ to \_\_\_\_\_

I.624/4.41.—4333.

Inspector of Schools.

However, it must be emphasized that at present the headmaster's active involvement in teaching ensures that the texts are being used as a useful aid. Some more interesting texts can be recommended. A list will be sent from the district office.

Reading is of a good standard. The readers have been arranged in levels, and all children are developing necessary reading skills. A phonic word attack program should be introduced for older children. This is vital if they are to be able to tackle previously unknown words. This could be combined with word study.

When teaching fractions the use of fraction kits is almost essential. The Wainwright Fraction kit is recommended. Notes on the use of the kit are available through the district office. The school has some base 10 material. Notes on the use of this material are also available.

In teaching number facts, automatic response can be greatly assisted by reinforcement, a study of the interrelationship of number operations, and competitions and games which rely upon valid reinforcement theory.

G.

H.

The headmaster is highly commended for her active, mature, responsible approach to her duties.

## INSPECTOR'S REPORT BOOK.

School No. 39 At Bullarook

Date of Visit 13 / 7 / 1978 Time spent, from to

I.024/4.41.-4833.

Ron. S. Vero Inspector of Schools.

J.T.

The excellent progress noted in last year's review has continued. The headteacher is well-organized and teaches very effectively. School management is satisfactory and relationships with the community are very good. Comparative standards in basic subject areas are very favourable. The general impression is one of purposeful work, with the children showing a lot of interest in their work.

During the review particular attention was paid to the method of teaching beginners to read. This is an area where the headteacher needs some redirection. Current results are quite good, but more efficient methods could be adopted. This has been discussed with the headteacher and appropriate action is being planned.

The headteacher is once again commended for the excellent operation of her school.

## INSPECTOR'S REPORT BOOK.

School No. 39 At Bullarook

Date of Visit 24 / 4 / 1979 Time spent, from to

I.024/4.41.-4833.

Ron. S. Vero Inspector of Schools.

The headteacher is congratulated on the excellent standard of her school. Her continued attempts to widen her knowledge of curriculum and techniques of teaching are meeting with success, and as long as this continues her future professional development seems assured. Teacher-pupil relationships are particularly good.

J. T. T. T.

2 H forms

C form  
S.A.E.

## INSPECTOR'S REPORT BOOK.

School No. 39 At BULLAROOK

Date of Visit / / 1980 Time spent, from to

I.624/4.41.—4833.

Inspector of Schools.

BULLAROOK. GRADE D.

School No. 39. BULLAROOK.

REVIEW 1980.

A small school of 16 children, Bullarook is run by a temporary headteacher who has, nevertheless, had several years experience in similar schools in this district.

The children have been given a good grounding by the previous headteacher and appear to be maintaining a satisfactory standard this year.

Three children seem to have more difficulty with learning than most. Separate notes have been prepared to help the headteacher provide special assistance for these children. It has also been recommended that two of the children be given eyesight and hearing tests.

Children are grouped at appropriate levels. They are enthusiastic workers, and a generally happy tone prevails.

Management records are maintained satisfactorily.

## INSPECTOR'S REPORT BOOK.

School No. 39 At BULLAROOK

Date of Visit 3/8, 10/11, 11/12 / 1981 Time spent, from to

I.624/4.41.—4833.

Ron. S. Venn Inspector of Schools.

J.T.

The school started the year with a temporary headteacher. The permanent headteacher returned in mid term one. She has continued to operate a very good school and has developed a pleasant, productive style of teaching which gains very good responses from the children. Curriculum provisions have widened and teaching practice has been adapted to suit the school situation and the needs of the children.

The headteacher has run this school since 1977 and deserves congratulations on the excellent work that she has done during her time here.

## INSPECTOR'S REPORT BOOK.

School No. 39 At BULLAROOK

Date of Visit 20 / 7 / 1982 Time spent, from to

I.624/4.41.-4333.

Ron. A. Vero Inspector of Schools.

20/7/82 Administration, records, etc.

This is a small rural school with an enrolment of 14. A temporary headteacher is in charge of the school this year.

A number of administration items needs immediate attention.

1. Cash books should be reconciled.
2. Pupils register. Enter grades for 1982. ✓
3. Attendance rolls. Record reasons for absences and file absence notes. ✓
4. School policy. The headteacher should make himself thoroughly conversant with the contents of the policy and ensure that the program is in harmony with the policy.
5. Courses. No course outlines have been prepared. Outlines of courses in all subjects, consistent with the school policy, should be prepared without delay. The daily program should be developed from these courses.

This is an urgent task that must be completed without delay.

## INSPECTOR'S REPORT BOOK.

School No. 39 At Bullarook

Date of Visit 28 / 10 / 1982 Time spent, from to

I.624/4.41.-4333.

2<sup>nd</sup> PART OF REVIEW.

Ron. A. Vero Inspector of Schools.

28/10/82

Administration items mentioned at the previous visit are now in order. Course outlines, however, are minimal and will be seen as a major area of endeavour in planning for 1983. These should not be neglected.

The children work reasonably well at assigned tasks, although there is a tendency for some children to speak much louder than necessary. They are not over-talkative, but when they do speak it is noticeable because they have not learned to moderate their voices.

The younger children appear to have more pride in their recorded work than do the older children. Most of the older children have allowed the neatness of their writing to deteriorate, and there are very few of their books free of scribble. The children need constant encouragement to maintain pride in their work, and should also be made aware of acceptable standards. There are many faults in the way children grip their pens and pencils. When infants are writing with chalk or crayon the size of the letters should be large. Pencils are more suitable as the size of writing decreases. Standards seem moderate. Benefit